



AIDS- 16/AIDS/Procu/21/07 (ICTC)

Govt. of Bihar

Health Department

BIHAR STATE AIDS CONTROL SOCIETY

State Institute of Health & Family Welfare Building,

Sheikhpura. Patna-800014. Ph.: 0612-2290278

E-mail: ad_procure@bsacs.in

INVITATION OF SEALED BIDS FOR PROCUREMENT OF SAFE DELIVERY KITS FOR PPTCT.

Bihar State AIDS Control Society, Patna is an autonomous body constituted for implementing National AIDS Control Programme(NACP). Sealed and Stamped bids are invited under two bids system **(Technical Bid & Financial Bid)** from established reputed manufacturers / their authorized distributors / stockiest for procurement of Safe Delivery Kits for PPTCT.

The agency putting up the quotation should have minimum 3(three) years of experiences in rendering similar type of services.

Quotation forms including terms and conditions, specifications and expected quantity can be obtained from the Procurement cell of Bihar state AIDS Control Society, Patna on all working days (Monday to Friday) between 11.00 hours and 16.00 hours. **"It may also be downloaded from the website of BSACS (<http://www.bsacs.in>)"**.

The last date and time for submission of the completed bid is 15.00 hrs on February 16, 2018. The bid must be submitted through Courier/Speed Post/Registered Post only. The bid submitted by hand or any other means will not be accepted. The technical bid will be opened on the last day of submission of bids (i.e. February 16, 2018) at 16.00 hrs in presence of the bidders or their authorized representatives who choose to attend.

In the event of the date specified for bid receipt and opening being declared as a holiday for BSACS, the due date for submission of Bids and opening of Bids will be the following working day at the appointed times.

Bihar State AIDS Control Society reserves the rights to cancel the bid without assigning any reasons.

Project Director

सही और पूरी जानकारी दूर रखे एड्स की बीमारी।



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To,

Dear Sir/Madam,

Sub: Bid regarding Procurement of Safe Delivery Kits for PPTCT.

Bihar State AIDS Control Society, Patna is an autonomous body constituted for implementing National AIDS Control Programme(NACP). Sealed and stamped bids are invited under two bids system (**Technical Bid & Financial Bid**) from established reputed manufacturers / their authorized distributors / stockiest for procurement of Safe Delivery Kits for PPTCT.

"The agency putting up the quotation should have minimum 3(three) years of experiences in rendering similar type of services." The name & quantity of the Kits are stated below.-

S.N.	Items	Pack size	Specification	Quantity	Place of Delivery
1.	Safe Delivery Kits	5 (five) sets prescribed for Doctors & Paramedical Staff with 1 (one) set for Mother & Child	As Per Annexure I	500 packet	Store Office Bihar State AIDS Control Society, Sheikhpura, Patna-14

*** Sample of kit must be submitted free of cost for quality assurance to BSACS, Patna after the technical evaluation of the bid documents.**

1. Bid price

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- All duties, taxes and other levies including GST payable by the contractor under the contract shall be included in the total price.
- GST should be clearly mentioned separately in terms of percentage and amount in the price sheet.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The prices shall be quoted in Indian Rupees only.
- Each bidder shall submit only one quotation.
- Quotations must be submitted on the letterhead of the bidder in the format provided with this letter (**Annexure-II**). Bid/s which are not submitted on the letter head will not be considered for financial evaluation. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.

2. Eligibility Criteria

- The agency putting up the quotation should have minimum 3 (three) years of experiences in rendering similar type of services.

3. Documents required to be submitted along with the Technical bid (Envelope A)

- a. Copy of valid license.
- b. Copy of the Income Tax return for the last three Consecutive assessment years (2014-15, 2015-16 & 2016-17).
- c. Copy of PAN Card.
- d. Xerox Copy of the GST (Goods & Service Tax) Registration Certificate.
- e. Yearwise Documents/ experience certificate in support of past performance of the bidder.
- f. Audited financial statement (Profit & Loss and Balance sheet) for the last three financial years (2014-15, 2015-16 & 2016-17).
- g. If the bidder/(s) is/are authorized distributors they have to submit authorization letter of the manufacturer.
- h. Copy of Gamma Eradication Certificate from the manufacturer or license holder.
- i. The Bid should accompany a DD of **Rs. 25,000/- (Rupees Twenty Five thousand only)** drawn on any Nationalized Bank in the Name of **Project Director, Bihar State AIDS Control Society, Patna payable at Patna** towards Earnest Money Deposit (EMD). The EMD of the successful bidder will then be converted into performance security deposit (10% of the value of supply) and would kept till 60 days after the satisfactory completion of jobs stipulated, failing which it would be forfeited. EMD of unsuccessful bidder will be returned after finalization of the tender process.
- j. Bidder must submit the affidavit from Notary that "The Company/Agency has not been blacklisted /de-registered/barred by the Central/ State Government/ Society.

4. Documents required to be submitted along with the Financial bid (Envelope B)

Quotation on the letterhead of the bidder according to the format attached with the tender documents (Annexure II). Bid/s which are not submitted on the letter head will not be considered for financial evaluation. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.

5. Bid Validity

Quotation shall remain valid for a period of not less than 120 days after the deadline date specified for submission. The bidder shall not be entitled to modify, vary, revoke or cancel his bid during the said period

6. Evaluation of Bids

The purchaser shall evaluate and compare the quotations determined to be substantially responsive i.e. which -

- a. are properly signed; and
- b. conform to the terms and conditions and specifications.
- c. submitted the sample free of cost for quality assurance to BSACS.

The quotations would be evaluated all the items as per the annexure I together.

7. Award of Contract

- b. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who pass the quality assurance test evaluation by Technical Expert Committee and who has offered the lowest evaluated quotation price.
- c. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the whole bidding process and reject all quotations at any time prior to the award of the contract.

- d. The bidder whose bid is accepted will be notified of the award of the contract by the Purchaser prior to the expiration of the quotation validity period. **The terms and conditions of the accepted offer shall be incorporated in the purchase order.**
- e. The purchaser reserves the right at the time of award of contract to increase or decrease the quantities of items indicated by 20% without any change in the unit price or any other terms and conditions.

8. **Delivery Period**

Within 30 days from the date of award of contract.

9. **Penalty**

- a. **For delayed in supply** – ½ % of the value of the contract per week or part thereof after expiry of the delivery period subject to a maximum 10%.
- b. **Failure of the delivery** – If the supplier fails to deliver any or all of the above mentioned Kits, the purchaser may forfeit performance security deposit and may initiate to blacklist the supplier and the required Kit/(s) will be procured from market. The extra cost of the said Kit/(s) will be recovered from the supplier.
- c. **Variation in specification** – Kit/(s) will be rejected and cost of the said Kit/(s) will be recovered from the supplier.
- d. The supplier shall immediately replace defective Kit/(s) if any supplied items are found to be of sub Standard quality.

10. The delivery kits should be gamma eradicated and the expiry date should be minimum 2 (two) years from the manufacturing date at the time of supply.

11. **Payment**

Payment will be made after taking delivery of Kits by Bihar State AIDS Control Society, Patna as per the supply order. Supplier must submit receipt/ challan certificate for the supplied items along with the final bill.

12. **Submission of Bid:**

The last date and time for submission of the completed bids (Technical & Financial) is 15.00 hrs on February 16, 2018. The bid must be submitted through Courier/Speed Post/Registered Post only. The bid submitted by hand or any other means will not be accepted. The Technical Bid and the Price Bid should be sealed by the bidders in separate covers super scribing Technical Bid or Price Bid and Tender Opening Date. Both the sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed.

13. **Tender Opening**

Only technical bid will be opened on the last day of submission of bid (i.e. on February 16, 2018) at 16.00 hrs in presence of the bidders or their authorized representatives who choose to attend. The Financial bid will be opened only of those bidders who technically qualified and whose samples are passed in the quality assurance. The qualified bidder (on both technical and quality basis) will be intimated after the reasonable time and date to represent in the opening of the financial bids.

In the event of the date specified for bid receipt and opening being declared as a holiday for BSACS, the due date for submission of Bids and opening of Bids will be the following working day at the appointed times.

Bihar State AIDS Control Society reserves the rights to cancel the bid without assigning any reasons.

Project Director

ONE DELIVERY KIT CONTAIN THE FOLLOWING ITEMS

A: Required for Doctors and Paramedical Staff.

Sl.No.	Specification	Qty.
1.	Long Disposable surgical hand Gloves (Latex) up to elbow, Powder free.	2 pairs.
2.	Disposable Goggles for eyes protection, Transparent plastic with wide covering.	1 no.
3.	Standard size waterproof 3 ply face mask, sterile, pleated having nose clip to cover nose with string to tie knot.	1 no
4.	Disposable shoe covers up to knee	1 pair.
5.	Disposable Apron, sterile, made up of special light non absorbent material, nontoxic. Size-approx. 76 x 130 cm.	1 no.
6.	Disposable Surgeon's cap, made of non woven fabric, size adjustable, sterile.	1 no.

B: Required for Mother and Baby.

In every 5 kits of the above items, one kit of the following items to be provided in a pack.

Sl.No.	Specification	Qty.
1.	Baby Dress (Cotton)	1no.
2.	Delivery Drape with Central Hole (Non Woven).	1no.
3.	Under layer bedspreads for delivery, Non reflect able, white colour, Size- 2.1 X 1.2 Meter.	2nos.
4.	Polythene bag for Placenta and other waste (75cm X 75cm), yellow colour.	2nos.
5.	Cord Clamp, plastic, disposable and sterile.	2nos.

Packing: On every 5 sets prescribed for Doctors & Paramedical Staff on the items as mentioned at 'A' above, one set for Mother & Child on the Items at 'B' above will be provided. After individual packing of the A, all the 5 packs on items 'A' plus 1 pack on items 'B' above will be further packed.

Date:-

To,

The Project Director

Bihar State AIDS Control Society

Department of Health and Family Welfare

State Institute of Health and Family Welfare Building

Sheikhpura, Patna-800012

Sub: - Submission of quotation for “

Ref: - AIDS No. -Dated.....

FORMAT OF QUOTATION

S.N.	Name of the Particulars	Pack Size	Quoted Unit rate in (₹) of each Kit	GST @ %	Total Amount in (₹)
1.	Safe Delivery Kit	5 (five) sets prescribed for Doctors & Paramedical Staff with 1 (one) set for Mother & Child			

We agree to supply the above goods in accordance with the specifications for a total contract price of Rs.....(Amount in figures) (Rupees) (Amount in words)

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier